Making payment in the Registree Portal
(Last updated 22 February 2019)

ACCOUNT

1. To view your account and access the payment portal, click on “Account”.

   ![Account screenshot]

   If you have an outstanding balance and wish to make payment, click on “Pay Now” and make payment of the full amount. The “Sage Pay” portal will open.

   If you wish to make payment in instalments, click on the amount at the bottom and type in the amount you are about to pay. The same process will then follow as above. Always use your registration number as payment reference.

   *If you do not have an outstanding balance, then you will not be able to see the online payment portal “Online Payment” at the bottom.*

2. On the “Sage Pay” portal choose a payment option and make payment. For security reasons, you will not be able to go back to the SAVC’s web portal from “Sage Pay” portal. You have to login again if you wish to go back to the SAVC’s web portal.
“MasterPass is the new simple, convenient way to pay online with the multi-tiered security of the MasterCard network in partnership with your own bank. It’s the perfect combination of safety and convenience. With MasterPass, your payment and shipping information is stored by your bank in one safe place.”