EDUCATION SECTION: FREQUENTLY ASKED QUESTIONS

Q1: Is there a minimum number of examination applicants needed per year before the examination is offered?

A1: Yes. Twenty (20) paid up examination applicants are needed.

Q2: What can I do if a Council Registration Examination is not offered in a particular year and I wish to in the interim perform the services of a veterinarian or para-veterinarian in South Africa?

A2: No person may render veterinary or para – veterinary services in SA unless registered or authorised by the SAVC. In the event that a firm job offer has been made, the prospective employer should apply for authorisation and in this regard contact the Registration Section of the SAVC at email address: registration@savc.org.za for full details regarding the procedure to follow to apply for authorisation.

Q3: When will the updated examination documents, including fees payable, be available on the SAVC website?

A3: Annually at the end of February.

Q4: When is the deadline for the examination applications?

A4: 1 April annually.

Q5: When is the deadline for the payment of the application and examination fees?

A5: 1 April annually.

Q6: Is it possible to make down payments of the examination fees?

A6: Yes, but down payments will only be accepted until 1 April when final payment must be received.

Q7: Is it compulsory to have documents signed before a Commissioner of Oaths?

A7: Yes. Documents will not be accepted unless signed before a Commissioner of Oaths.

Q8: Is submission of copies of the original documents acceptable?

A8: Copies of the original documents will be accepted for application purposes. Original documents must be presented on the first day of the Computer Based Examination before entry into the examination room.
Q9: Why should the curriculum of foreign veterinary or para-veterinary qualifications be supplied when the applicant is requested to do so?

A9: If the applicant, the holder of a foreign veterinary or para-veterinary qualification, is applying to enrol for the SAVC’s registration examination for the first time and no other applicant with the same qualification enrolled previously to sit the SAVC’s registration examination, then the SAVC will, based on the curriculum content of the foreign qualification, assess whether the particular foreign qualification qualifies the applicant to sit the SAVC’s veterinary or para-veterinary registration examination.

Q10: What format does the examination take?

A10: The examination consists of two parts: a) a Computer Based Examination (CBE) with multiple choice questions that takes place over two (2) days and b) an Oral/Practical Examination consisting of different examination panels.

Q11: Will a candidate be allowed to enter the Oral/Practical Examination if he/she has not passed the Computer Based Examination (CBE)?

A11: No. Only candidates who successfully complete the Computer Based Examination (CBE) will be allowed to enter the Oral/Practical Examination.

Q12: When will the schedule for the Oral/Practical Examination be available?

A12: The schedule for the Oral/Practical Examination will only be supplied by the SAVC Administration after the CBE results are known.

Q13: Will protective gear for the Oral/Practical Examination be supplied?

A13: No. Each candidate is responsible to bring his/her own protective gear.

Q14: Does the Council supply study material for the examination?

A14: No. Copies of study material can be obtained from the University of Pretoria, Faculty of Veterinary Science (Tel: 0027 (0) 12 529 8000)

Q15: Will a supplementary examination be offered?

A15: There is no supplementary examination.

Q16: When will the candidate be informed of his/her results?

A16: The results of the Computer Based Examination (CBE) will be available one (1) hour after the final day of the CBE. Only candidates who have successfully completed the CBE will be allowed to proceed to the Oral/Practical Examination one (1) week later. Results of the Oral/Practical Examination will be made available after the full Council meeting held in October annually. No results will be made available before the Council meeting.

Q17: Are previous examination question papers available?

A17: There are no previous examination papers available as the examination has been computer based since 2009.
Q18: How much are the examination fees for 2014?

A18: The examination fees are as follows for 2014:

<table>
<thead>
<tr>
<th></th>
<th>Fees for 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Veterinarians including admin fee (R308.00)</strong></td>
<td>R20 520.00</td>
</tr>
<tr>
<td><strong>Para-veterinarians (veterinary nurses, animal health technicians, veterinary technologists) including admin fee (R308.00)</strong></td>
<td>R10 260.00</td>
</tr>
</tbody>
</table>

Q19: Will the applicant get the administration fee back when there is a request for a refund of the examination fee?

A19: No, the administration fee is non-refundable.

Q20: Will the examination fees for 2015 be the same as for 2014?

A20: Council determines the examination fees annually on February and updated information will be provided on the SAVC website at the end of February 2015.

Q21: Can a CPD applicant assume that an activity is accredited when he/she has received an accreditation (AC) number?

A21: No, the activity is not accredited until such time that the applicant received a formal letter to confirm accreditation of the activity. The number provided serves both as a reference number and an accreditation number.

Q22: An applicant has submitted an application for accreditation of a CPD activity and received an accreditation (AC) number. Why is it taking so long to receive the results of the application?

A22: The duration to process the applications depends mainly on the completeness of the application. The application will only be forwarded to the CPD Accreditation Committee once all supplementary documents (requirements) were received. Please ensure that all required documents are submitted; if not, the application will be delayed.