



The Custodian of Quality Veterinary Standards

**REGISTRAR / CHIEF EXECUTIVE OFFICER
(FIVE-YEAR FIXED TERM CONTRACT)
Irene, Pretoria**

The South African Veterinary Council (SAVC) is a statutory and regulatory body established under the Veterinary and Para-Veterinary Professions Act, Act.19 of 1982 in the Republic of South Africa. It is a non-government funded, veterinary standards' regulating entity of the veterinary and para-veterinary professions, promoting animal health and well-being of South Africans. The SAVC achieves its mandate through regulating and monitoring the standards of training, ethical and practice standards of veterinarians and para-veterinarians; and the registration of persons practising such professions.

The SAVC seeks to appoint a suitably qualified person to fill the vacancy of **REGISTRAR/ CHIEF EXECUTIVE OFFICER** at its offices in Pretoria.

The Registrar will be responsible for the leadership, management and implementation of activities and systems related to the provision of legal, compliance and administration of the Council, committees as well as the Executive Committee. The successful candidate must be a credible individual of unquestionable integrity with strong strategic leadership, legal, financial and management capabilities.

The Registrar will be responsible for the following:

While Council members provide oversight and formulate overall strategy and policy of the organisation, the Registrar will be responsible for day-to-day operational efficiency and effectiveness of the organisation. Reporting to Council and Executive Committee, the Registrar will be responsible for:-

- Overseeing the Legal Services, Education, Registrations and Financial and Administration section;
- Providing strategic leadership and general management of the organisation;
- Ensuring the implementation and achievement of the SAVC's strategic objectives;
- People management through building and retaining talent, and managing and developing direct reports;
- Ensuring effective administrative and optimal service delivery to the veterinary and para-veterinary profession;
- Overseeing the development and implementation of appropriate financial systems and internal controls for sound financial and risk management;
- Ensuring compliance to proper financial and supply chain management and expenditure control through internal audit and external audit of financial records;
- Monitor the SAVC compliance to the provisions of the government's regulatory prescripts;
- Ensuring that the SAVC has the required systems to track, monitor and report its performance to the Minister and other oversight structures;
- Fostering productive working relationships with all stakeholders
- Serve as a point of liaison between the SAVC, registrees, external stakeholders and partners;



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- Lead organisations' transformation and change management initiatives; and
- Providing competent and respectful leadership as well as living the SAVC values.

Job Requirements and Experience

- Minimum a Bachelor's Degree in Business Management/Veterinary Science/ Law/ Natural Science (NQF Level 8).
- A post-graduate qualification in Management or Science will be an advantage.
- At least 8 year's experience in senior management experience in regulatory/science/professional or business environment.
- Advanced experience in establishing and managing complex relationships and partnerships is essential.
- Computer literacy is crucial.
- Understanding of the Veterinary Profession and regulatory environment will be advantageous.

Core Competencies:

- Strategic and leadership capabilities;
- Programme and project management;
- Financial management;
- Change management and empowerment;
- People management;
- results and service delivery oriented;
- Innovative;
- Results oriented whilst displaying resilience; and
- Resilience and high levels of emotional intelligence

Remuneration: Market related salary payable with associated benefits.

Application process:

Submit Comprehensive CV with 3 contactable references, certified copy of ID, matric certificate and copies of qualifications to director.registrations@savc.org.za

Any queries, please contact Ms Mpho Mojanaga on (012) 345 6360

Closing date for applications: Friday, 26 June 2020 at 16H00.

(Applications received after the closing date will not be considered).

Only short-listed applicants will be contacted and the SAVC reserves the right not to appoint any applicant to the post. In accordance with the principles of Employment Equity, preference will be given to suitably qualified candidates from the designated groups.