

APPLICATION TO REGISTER FOR THE FIRST TIME AS AN AUTHORISED STUDENT: 2019

NOTE: This form must be completed in full and sent back with:

Must be signed or endorsed by the Authorities of the Academic institution;
Must be submitted with certified ID Copy & proof of enrolment at the Academic institution; and
Include proof of payment for the requisite registration fee, i.e. R150
Must be submitted by email to: student.registration@savc.org.za

1. FULL NAME & SURNAME: _____
2. ID OR PASSPORT NUMBER: _____
3. DATE OF BIRTH: _____
4. CELL PHONE NO: _____
5. E-MAIL ADDRESS: _____
6. PHYSICAL ADDRESS: _____
7. POSTAL ADDRESS: _____
_____ Code _____
8. ENROLLED DEGREE, DIPLOMA, or CERTIFICATE COURSE: _____
9. ACADEMIC INSTITUTION: _____
10. ACADEMIC YEAR OF STUDY (e.g. 1st, 2nd Year): _____

Please tick to confirm that you have attached the following supporting documents:

1. Certified copy of ID.	
2. Certified copy of Matriculation or Exemption certificate.	
3. Official proof of enrolment with the Academic institution	
4. PROOF OF PAYMENT: REGISTRATION FOR FIRST YEAR / MAINTENANCE FEE 2019: R150.00	

Banking Details: Standard Bank, Centurion Branch, Acc No. 013 802 119, Branch Code: 051001

Please quote or use your **FULL NAME AND SURNAME** or **ID NUMBER** as payment reference:
Send proof of payment to debtorclerk@savc.org.za & (include reference number)
Kindly note that cash will not be accepted.

TO BE COMPLETED BY THE ACADEMIC INSTITUTION

Certified that the abovementioned student is registered for the course as indicated

Signature

Date

Official Stamp

Disclaimer:

You will be furnished with a confirmation email & registration number within 7-10 working days of receiving all required documentation. **Once registered, do not complete the application forms again.**

When paying your annual maintenance fees, use your ID number or full name and surname as reference in order to allocate the funds correctly.

Once you have SAVC registration number, please logon to the SAVC Registree Portal on: <https://portal.savc.org.za>