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# SOUTH AFRICAN VETERINARY COUNCIL

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## EDUCATION SECTION: FREQUENTLY ASKED QUESTIONS

To be revised following SAVC Education Committee meeting [25 January 2016] and Council meeting [8-9 March 2016]

### Registration Examination

**Q1: Is there a maximum number of examination applicants allowed entry into the examination per year?**

A1: Yes. Twenty (20) examination candidates are allowed.

**Q2: What can I do if a Council Registration Examination is not offered in a particular year and I wish to, in the interim, perform the services of a veterinarian or para-veterinarian in South Africa?**

A2: No person may render veterinary or para-veterinary services in South Africa unless registered or authorised by the SAVC. In the event that a firm job offer has been made, the prospective employer should apply for authorisation and in this regard contact the Registration Section of the SAVC at email address: [authorise@savc.org.za](mailto:authorise@savc.org.za) for full details regarding the procedure to follow to apply for authorisation.

**Q3: When will the updated examination documents, including fees payable, be available on the SAVC website?**

A3: Annually at the end of February.

**Q4: When is the deadline for the examination applications?**

A4: 1 April annually.

**Q5: When is the deadline for the payment of the application and examination fees?**

A5: 1 April annually.

**Q6: Is it possible to make down payments of the examination fees?**

A6: Yes, but down payments will only be accepted until 1 April when final payment must be received.

**Q7: Is it compulsory to have documents signed before a Commissioner of Oaths?**

A7: Yes. Documents will not be accepted unless signed before a Commissioner of Oaths.

**Q8: Is submission of copies of the original documents acceptable?**

A8: Copies of the original documents will be accepted for application purposes. Original documents must be presented on the first day of the Computer Based Examination before entry will be allowed into the examination room.

**Q9: Which veterinary qualifications are allowed entry into the examination without curriculum evaluation?**

A9: All veterinary qualifications listed on the AVMA list and the SAVC list (see savc.org.za) will not be required to submit detailed curricula.

**Q10: Why should the curriculum of foreign veterinary or para-veterinary qualifications be supplied when the applicant is requested to do so?**

A10: If the applicant, the holder of a foreign veterinary or para-veterinary qualification, is applying to enrol for the SAVC's registration examination for the first time and no other applicant with the same qualification enrolled previously to sit the SAVC's registration examination, then the SAVC will, based on the curriculum content of the foreign qualification, assess whether the particular foreign qualification qualifies the applicant to sit the SAVC's veterinary or para-veterinary registration examination.

**Q11: When is the deadline for submission of veterinary qualifications for evaluation?**

A11: The deadline for submission of veterinary qualifications for evaluation is in December of the year before the candidate plans to sit the examination in order to allow for evaluation of the curriculum.

**Q12: What format does the examination take?**

A12: The examination consists of two compulsory parts: a) a Computer Based Examination (CBE) with multiple choice questions that takes place over two (2) days and b) an Oral/Practical Examination consisting of different examination panels.

**Q13: Does entry into the Oral/Practical Examination guarantee that I passed the CBE?**

A13: A new rule has been included from 2015. All candidates will have to complete the Oral/Practical Examination in addition to the CBE. A candidate will pass on condition they meet both the pass mark and the subminima criteria.

**Q14: Will the results of the CBE be made available after the completion of the CBE?**

A14: No. Final results will only be made available, in writing, after Council has ratified all the examination results at the next Council meeting. Only Council can ratify the results, which has the effect that the Council can either agree or disagree with the results, and can direct otherwise as per the examination rules.

**Q15: When will the schedule for the Oral/Practical Examination be available?**

A15: The schedule for the Oral/Practical Examination will only be supplied by the SAVC Administration in the week following the completion of the CBE.

**Q16: Will protective gear for the Oral/Practical Examination be supplied?**

A16: No. Each candidate is responsible to bring his/her own protective gear.

**Q17: Does the Council supply study material for the examination?**

A17: No. Copies of study material can be obtained from the University of Pretoria, Faculty of Veterinary Science (Tel: 0027 (0) 12 529 8000). A cost may be levied by the University for this service.

**Q18: Will a supplementary examination be offered?**

A18: No supplementary examination will be offered.

**Q19: When will the candidate be informed of his/her final results?**

A19: Final results will be made available, in writing, after the next full Council meeting. No results will be made available before the Council meeting.

**Q20: Are previous examination question papers available?**

A20: There are no previous examination papers available as the examination is computer based.

**Q21: How much are the examination fees for 2015?**

A21: The examination fees are as follows for 2015:

	<b>Fees for 2015</b>
Veterinarians <u>including</u> admin fee (R332.00)	R22 100.00
Veterinary para-professionals (veterinary nurses, animal health technicians, veterinary technologists) <u>including</u> admin fee (R332.00)	R11 030.00

**Q22: Will the applicant get the administration fee back when there is a request for a refund of the examination fee?**

A22: No, the administration fee is non-refundable.

**Q23: Will the applicant get the examination fee back when there is a request for a refund of the examination fee?**

A23: No, the examination fee is non-refundable. Please note that a failure of a candidate to sit the examination without proper reason will result in forfeiture of the examination fee (proper reasons include sickness via a valid medical certificate or another properly motivated reason). If the examination fee is transferred, this can only occur once and only to the subsequent examination offering.

**Q24: Will the examination fees for 2016 be the same as for 2015?**

A24: Council determines the examination fees annually in February and updated information will be provided on the SAVC website at the end of February.

## **Accreditation of CPD activities**

**Q1: Can a CPD applicant assume that an activity is accredited when he/she has received an accreditation (AC) number?**

A1: No, the activity is not accredited until such time that the applicant received a formal letter to confirm accreditation of the activity. The number provided serves both as a reference number and an accreditation number.

**Q2: An applicant has submitted an application for accreditation of a CPD activity and received an accreditation (AC) number. Why is it taking so long to receive the results of the application?**

A2: The duration to process the applications depends mainly on the completeness of the application. The application will only be forwarded to the CPD Accreditation Committee once all supplementary documents (requirements) were received. Please ensure that all required documents are submitted; if not, the application will be delayed.